

STOP WORK POLICY

1. Introduction

AsiaPac Oil & Gas Sdn Bhd (APOGSB) is committed to the health, safety and wellbeing to everyone around us and our environment. This policy outlines the Stop-Work policy of the organisation.

2. Scope

This policy applies to all APOGSB employees, workers, subcontractors and management.

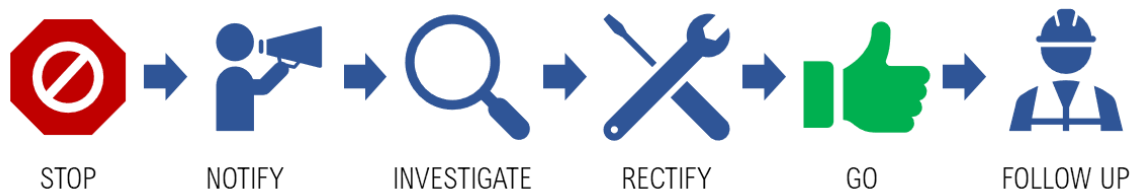
3. Responsibilities

Stopping unsafe work is not a right. Stopping unsafe work is YOUR RESPONSIBILITY.

All APOGSB employees, workers, subcontractors and management are obligated to stop any act that they perceive as unsafe or a risk to either health and safety or the environment. There is no situation at all where stopping work with the intention of preventing an incident can be considered unacceptable.

It is the responsibility of APOGSB to fully, and unreservedly support any employee, worker or subcontractor that stops work they believe to be unsafe or risky.

4. Procedure



4.1 STOP

Immediately STOP the unsafe act. DO NOT put yourself in harm's way.

4.2 NOTIFY

Notify the people around you that the work is to stop. Seek immediate supervisory assistance.

4.3 INVESTIGATE

Determine whether or not the job is actually unsafe, and what needs to be done.

4.4 RECTIFY

Perform the required actions to ensure the work can continue safely.

4.5 GO

If required measures are put in place and the work can continue safely then work may continue.

4.6 FOLLOW UP

Immediately follow up with the required actions to ensure:

- a) Learnings are captured.
- b) Incidents are reported if required.
- c) Non-conformances are reported if required.

5. Change Log

Revision	Date	Changes	Author	Approver
00	09/10/18	Final revision released to ATLAS		F.Wall